

SLC Family Services Collaborative YEAR 1 ACTION PLAN - NORTH

STRATEGIC GOAL 1: Children and their caregivers experiencing one or more ACEs will decrease their risk factors and increase protective factors.

Strategy A: Assess levels of ACEs knowledge among community service providers.			
ACTION STEPS	PERSON RESPONSIBLE	COMPLETED BY DATE	RESOURCES NEEDED
1. Create an internal ACEs Workgroup to give input on the assessment process, to include 2-3 board members plus local specialists with relevant expertise (e.g. county analyst, outreach staff, etc.).	Board Chair (Executive Director)	June 30, 2019	
2. Conduct a survey of service providers: <ul style="list-style-type: none"> ▪ Design survey tool to gauge level of ACEs awareness, capacity to address family-child ACE issues, ideas for better coordination of services, etc. ▪ Develop broad list of service providers to receive survey including the less obvious (e.g. primary care, subsidized housing agencies, etc.). ▪ Distribute survey. ▪ Summarize results and share with ACEs Workgroup. 	ACEs Workgroup (Executive Director) ACEs Workgroup (Executive Director) Executive Director Executive Director	September 15, 2019 October 1, 2019 October 15, 2019 November 8, 2019	\$ for Survey Monkey acct
3. Analyze survey results: <ul style="list-style-type: none"> ▪ Discuss results and the implications for development of targeted training (e.g. different knowledge levels to address). ▪ Review responses about improving service coordination and recommend next steps to the Board. 	ACEs Workgroup (Executive Director) ACEs Workgroup (Executive Director)	November 15, 2019 November 15, 2019	

Strategy B: Build the capacity of local service providers to address ACEs-related issues.

ACTION STEPS	PERSON RESPONSIBLE	COMPLETED BY DATE	RESOURCES NEEDED
1. Initiate a conversation with St. Louis County Human Services Conference planners to determine whether ACEs related workshops will be included, and if not, how the Collaborative might support their inclusion.	Executive Director	May 1, 2019 & May 1, 2020	Possible \$ to sponsor presenter
2. Connect with local service provider coordination efforts: <ul style="list-style-type: none"> ▪ Participate in up to two outside groups that relate most closely to the Collaborative’s priority goals. ▪ Gracefully withdraw regular attendance at meetings of outside groups not directly aligned with current Collaborative goals; arrange to continue mutual information sharing. 	Executive Director Executive Director	Monthly (June 2019 – Dec 2020) June 30, 2019	
3. Offer scholarship program for individuals to attend training on social-emotional supports: <ul style="list-style-type: none"> ▪ Draft application form with eligibility criteria for board approval. ▪ Promote scholarship availability to service providers and parents for selected trainings/conferences. 	Executive Director Executive Director	August 31, 2019 Monthly (Oct 2019 – Dec 2020)	\$ pool for scholarships
4. Provide ACEs group training presentations to local service providers: <ul style="list-style-type: none"> ▪ Develop scope of work description based on survey results; include resiliency tools and intervention how-tos at all levels. ▪ Solicit proposals from qualified contractors. ▪ Review proposals and make recommendation to full board for approval of one or more contracts. ▪ Seek continuing education credit approval for different categories of professionals. ▪ Preview presentations. ▪ Promote and schedule training presentations with service providers. 	ACEs Workgroup (Executive Director) Executive Director ACEs Workgroup (Executive Director) Executive Director ACEs Workgroup Executive Director	November 15, 2019 December 1, 2019 January 15, 2020 March 1, 2020 March 1, 2020 April 1, 2020 – December 31, 2020	\$ for contracted trainer(s)

Strategy C: Support direct prevention and intervention efforts.			
ACTION STEPS	PERSON RESPONSIBLE	COMPLETED BY DATE	RESOURCES NEEDED
1. Evaluate options for School Attendance Workgroup to move forward with a focus that supports Goal 1 (i.e. revisit plan previously developed; truancy review function), or to discontinue; make recommendation to the Board.	North Planning Team (Executive Director)	June 30, 2019	
2. Youth resiliency grant program: <ul style="list-style-type: none"> ▪ Design grant program focused on building protective factors among youth (i.e. positive identity, social competency, empowerment). ▪ Promote grant program to potential applicant agencies. 	Executive Director Executive Director	January 1, 2020 See Strategy E-5	\$ pool for targeted grants
3. Parent education grant program: <ul style="list-style-type: none"> ▪ Design grant program focused on increasing access to evidence-based parenting curricula (i.e. incentivizing participation/decreasing current barriers to completing Circles of Security; alternative curricula). ▪ Promote grant program to potential applicant agencies. 	Executive Director Executive Director	January 1, 2020 See Strategy E-5	\$ pool for targeted grants

STRATEGIC GOAL 2: Children and their caregivers experiencing difficulties with mental wellbeing will have increased access to professional supports and services.

Strategy D: Support direct prevention and intervention efforts.			
ACTION STEPS	PERSON RESPONSIBLE	COMPLETED BY DATE	RESOURCES NEEDED
1. Create an internal Mental Health Workgroup to give input on Goal 2 activities, to include 2-3 board members plus local specialists with relevant expertise (e.g. county mental health case manager, community mental health provider, other ACT partners).	Board Chair (Executive Director)	October 31, 2019	

<p>2. Determine gaps in children/family mental health system most in need of addressing:</p> <ul style="list-style-type: none"> ▪ Review findings of current mental health needs assessments (e.g. Community Health Board, Iron Range Youth Behavioral Health Task Force, etc.). ▪ Make a recommendation to the Board regarding scope for mental health grants. 	<p>Mental Health Workgroup (E.D.)</p> <p>Mental Health Workgroup (E.D.)</p>	<p>December 1, 2019</p> <p>December 1, 2019</p>	
<p>3. Mental health grant program:</p> <ul style="list-style-type: none"> ▪ Design grant program focused on approved scope. ▪ Promote grant program to potential applicant agencies. 	<p>Executive Director</p> <p>Executive Director</p>	<p>January 1, 2020</p> <p>See Strategy E-5</p>	<p>\$ pool for targeted grants</p>

OPERATIONAL GOAL: The Family Services Collaborative will increase accountability in the grantmaking process and strengthen grant alignment with the Collaborative’s strategic priorities.

Strategy E: Develop a new grantmaking process based on best practices.			
ACTION STEPS	PERSON RESPONSIBLE	COMPLETED BY DATE	RESOURCES NEEDED
<p>1. Transition to new grantmaking process:</p> <ul style="list-style-type: none"> ▪ Place a hold on grant applications until new process is approved. ▪ Consider ADAPT summer transportation proposal as per past practice. ▪ Offer grants to each participating school (amount based on 3-year average) for mental health/social-emotional purposes with submittal of “Quick App” explaining how they will utilize in 2019-2020 school year and basic data points to measure outcomes. 	<p>Executive Director</p> <p>Board</p> <p>Executive Director (Board)</p>	<p>May 1, 2019</p> <p>June 1, 2019</p> <p>June 1, 2019</p>	<p></p> <p>Grant \$</p> <p>Grant \$</p>
<p>2. Build a base of knowledge on grantmaking best practices:</p> <ul style="list-style-type: none"> ▪ Obtain and study National Council on Foundations written resources on grantmaking policy, evaluation, and working with grantees; provide excerpts for Grants Committee members. ▪ Attend Minnesota Council on Foundations “Essentials” training on grant review and evaluation. 	<p>Executive Director (Finance/Grants Committee)</p> <p>Executive Director (Finance/Grants Committee)</p>	<p>July 15, 2019</p> <p>July 18, 2019 & September 13, 2019</p>	<p>Gratis</p> <p>\$150/per + travel costs to Mpls</p>

3. Draft updated bylaws for board approval that reflect best practices, including change of standing committee to "Finance/Grants" with addition of grants review as a duty.	North Planning Team (Executive Director)	November 30, 2019	\$ for customized template
4. Develop new grant policy, application form, review criteria, grant review rating form, and related grantmaking documents that align with best practices, and present for board approval.	Executive Director (Finance/Grants Committee)	December 31, 2019	
5. Conduct outreach to prospective grantees to explain new grant process and priorities, and to solicit relevant proposals: <ul style="list-style-type: none"> ▪ Post approved policy and application materials on the Collaborative's website. ▪ Develop list of prospective grantee agencies and distribute an announcement regarding the new grantmaking process by email. 	Executive Director Executive Director (Board input)	January 1, 2020 January 15, 2020	